



Editorial Norms

Sociologie is a peer-reviewed scientific journal that adheres to the principles of transparency, fairness and methodological rigour proper to international scientific communication. The norms set out below govern the editorial process and define the responsibilities of all parties involved. The editorial office is available for clarification on any cases not explicitly covered.

1. SUBMISSION OF PROPOSALS

Unpublished essays must be submitted through the OJS platform of the publisher Altravista, by selecting "Submit an article", available at the following address:

<http://ojs.edizionaltravista.com/sociologie>

Contributions must be submitted in Word, Open Office or similar format (.doc, .docx, .rtf). PDF files are not accepted.

Texts must be submitted anonymously and must not contain any reference that could reveal the identity of the author.

At the same time as the text is submitted, a separate file (named: Surname-Cover Sheet) must be uploaded, containing:

- name and institutional affiliation;
- a short bio-bibliographical note (no more than ten lines);
- the abstract in the language of the contribution (250 words);
- the abstract in English (where English is not the language of the article — 250 words);
- five keywords in the language of the contribution and in English.

Contributions must be original and must not have been published or simultaneously submitted elsewhere. If accepted by the Editorial Committee, they will undergo double-blind peer review.

Please note: failure to comply with the editorial norms in the first submitted version will result in the immediate rejection of the contribution, without the peer-review process being initiated.

2. JOURNAL STRUCTURE

Sociologie is organised into four sections:

Special Issue (Monografica)	5–6 articles per issue, dedicated to a specific sociological theme
General Issue (Non monografica)	2–3 articles per issue, on general sociological topics
Visual (Visuale)	Visual material + 2–3 contributions per issue + reviews on visual research
Reviews, critical notes, surveys, interviews	To be assessed according to material received

3. LENGTH OF TEXTS

All indications include spaces, notes and bibliography.

Special Issue and General Issue	45,000 – 55,000 characters (extendable up to 60,000 at the editorial office's discretion)
Book reviews	5,000 – 7,000 characters
Critical notes and surveys	15,000 – 30,000 characters
Interviews	10,000 – 12,000 characters
Visual contributions	According to the section's specific guidelines

4. TEXT FORMATTING

Page setup

Margins: top and bottom 3.5 cm; left 3.5 cm; right 3 cm. Line spacing: single.

First page

- Title: Times New Roman, centred, font size 16. Maximum 100–150 characters including spaces.
- Immediately below, with no blank line, Author's name: Times New Roman, centred, font size 14.
- Two blank lines, then Abstract: Times New Roman, justified, italic, font size 10, indented 1 cm on both sides. Length: 600–1,100 characters including spaces. One blank line, then Keywords: 5, same formatting as the abstract.
- Abstract, title and keywords must be written in the language of the article and in English (where English is not the language of the article).
- Two blank lines, and on the third line the title of the first paragraph: Times New Roman, justified, italic, font size 12, with a 1 cm indent.
- This is followed, with no blank line, by the body of the text.

Body of the text

- Text: Times New Roman, justified, font size 12, first-line indent of 1 cm at the start of the first paragraph. Single line spacing.
- Paragraph headings: Times New Roman, justified, italic, font size 12, 1 cm indent. Preceded by a blank line.
- The Introduction, Conclusions and References sections are not numbered. All others are, in the form: 2. Logic or chance?
- Notes: footnotes, Times New Roman, justified, font size 9, first-line indent of 1 cm.

Quotations

Quotations longer than three lines should be enclosed in angled quotation marks (« »), in Times New Roman, font size 10, justified, separated from the text by a blank line above and below. References follow the author-date system: (Durkheim 1912 [1963], 51) = Surname, year of first publication [year of the edition consulted], page.

Figures and tables

Sequential numbering in Times New Roman, italic, font size 12, centred, above the figure or table: Figure 1, Table 1. If necessary, add an explanatory caption: Figure 1: dimensions of inequality. All images must be saved in .jpeg or .png format.

5. BIBLIOGRAPHIC REFERENCES

The bibliography closes the text under the heading References, in Times New Roman, font size 12. Entries are listed alphabetically and, for the same author, from the least to the most recent. The same author in the same year is distinguished by a, b, c (e.g. Goffman 1963a).

Mandatory correspondence:

Only texts cited in the essay appear in the bibliography; every text cited in the essay must appear in the bibliography.

Sequence for bibliographic entries

- Monograph: Surname | initial of first name | (year of first edition) | Title in italics | Publisher | Place | year of edition consulted.
- Edited volume: Surname | initial of first name | (ed.) | (year of first edition) | Title in italics | Publisher | Place | year of edition consulted.
- Journal article: Surname | initial of first name | (year) | Title in italics | in | "Journal name" | volume | issue | pages.
- Book chapter: Surname | initial of first name | (year) | Title in italics | in | Editor's surname (ed.) | Volume title in italics | Publisher | Place | pages.
- Online resource: Surname | initial of first name | (year) | Title in italics | URL | date accessed.

Examples

Anacardi P. (1861), *Storia della storia*, il Mulino, Bologna, 2011. For two or more authors: Anacardi P., Rossi L. and Hopkins D. (1881), *Storia della tecnologia*, il Mulino, Bologna, 2000.

Bassi L. (ed.) (2016), *Note sulla pragmatica*, Laterza, Roma-Bari.

Bianchi H. (2018), *Il totalitarismo*, in "Rivista di Studi Antichi", XXIII, 2: 31-48. DOI: 10.1038/s41586-020-2649-2

Bianchi H. (2019a), *L'autoritarismo*, in Verdi L., Grossi G. (eds.), *Teorie politiche*, vol. I, Armando, Roma: 34-56.

Bianchi H. (2019b), *Il terrore*, in: www.studigaliziani.it/bianchi, accessed 12.03.2020.

For all articles it is mandatory to indicate the **DOI code**, where available. To obtain one:

<http://www.medra.org/en/search.htm>.

6. USE OF ARTIFICIAL INTELLIGENCE

Sociologie recognises that generative artificial intelligence tools may be used at various stages of research and writing. The journal does not prohibit such use, but requires transparency.

Mandatory declaration:

Anyone who has used generative AI tools in preparing their contribution is required to state this in an explicit note, specifying:

- which tools were used;
- at which stage of the work (e.g. stylistic revision, data analysis, bibliographic research);
- to what extent the final text was checked and revised by the author.

Intellectual and scientific responsibility for the contribution remains with the author(s) in all cases. The use of AI does not exempt authors from the obligation to verify the accuracy of content, the correctness of bibliographic references, and the coherence of the argument.

7. EDITORIAL ETHICS

Sociologie adheres to the principles of the Committee on Publication Ethics (COPE) and is committed to ensuring a transparent, fair and respectful editorial process for all parties involved.

For those submitting a contribution

- Texts must be original and not simultaneously submitted elsewhere.
- Any conflicts of interest must be declared to the editorial office.
- Responsibility for the accuracy of the content lies with the author(s).

For the peer-review process

Peer review is a scientific and relational act. Sociologie asks referees to formulate every observation — even the most critical — in a constructive and respectful register. Peer review is a tool for the development of the work, not a judgement of the person.

Reviews containing offensive language or personal judgements will not be forwarded to the author and will be reported to the journal's editorial direction.

Handling of irregularities

In the event of a suspected violation of ethical norms — plagiarism, duplication, data manipulation — the editorial office reserves the right to act according to COPE guidelines, including the possibility of withdrawing the contribution at any stage of the process.

8. RELEASE FORM AND CONTACTS

Before publication, authors of an accepted contribution are required to complete, sign and send to the editorial office the Release Form available on the journal's platform:

<http://ojs.edizionaltravista.com/sociologie>