Editorial Guidelines

Submission proposals to be submitted to the Journal

Unpublished essays to be reviewed by Sociologie should be submitted via the Altravista Publisher's OJS platform by selecting the "Propose an article" button available at http://ojs.edizionialtravista.com/sociologie. Contributions, in Word for Windows format (.doc, .docx, .rtf; files in .pdf are not accepted), must be submitted anonymously and should not contain any references that could lead to the author's identity. Therefore, the author's **name, institutional affiliation, address, and contact details** (or those of the authors) and any notes regarding the article must be entered in the designated spaces on the OJS platform.

The articles must be original and not have been previously submitted to another journal or published elsewhere. If accepted by the Editorial Committee, they will undergo a double-blind peer review process.

The journal **Sociologie** is structured into three fixed sections and one optional section. The **Section - Monographic** consists of 5 articles and each issue will be dedicated to a different sociological theme. The second section comprises the **Section - Miscellaneous**, which allows for a maximum of 2 articles per issue. The third section, **Section - Visual**, is dedicated to visual research and accommodates a maximum of 2 contributions per issue, in addition to reviews on visual research. The optional part is dedicated to **Reviews, critical notes, and interviews**.

Sections and dimensions of the texts

Section –Monographic

The articles in this section must not have been previously published or simultaneously submitted for publication elsewhere, and they will have a length ranging from 45,000 to 55,000 characters (including spaces, notes, and bibliography), extendable up to a maximum of 60,000 characters only following the indications received from anonymous referees, if necessary to meet their requests.

Failure to comply fully with the editorial guidelines of the journal from the initial submission will result in immediate rejection of all proposed articles.

The **page layout** should adhere to the following specifications:

- **Margins**: Top 3.5 cm; Bottom 3.5 cm; Left 3.5 cm; Right 3 cm.

- **Header and footer**: Different for the first page.

- **Line spacing**: Single.

The **title of the article** will be in Times New Roman, centered, font size 16. Authors are encouraged to provide a title for their article that does not exceed 100-150 characters including spaces.

Immediately below, without any blank lines, the author's name will be in Times New Roman, centered, font size 14. Followed by two blank lines, and on the third line, the Abstract will be presented. It should be in Times New Roman, justified, italicized, font size 10, indented 1 cm on the left and right, with a length between 600 and 1,100 characters including spaces.

Leave one blank line, followed by a line indicating **5 keywords**.

The abstract, title, and keywords must also be provided in English (if the language of the article is different).

Two blank lines follow, and on the third line will be the **title** of the **first paragraph** (e.g., Introduction) in Times New Roman, justified, italicized, font size 12, with a 1 cm indent.

Immediately following is the body of the **text** in Times New Roman, justified, font size 12, with a 1 cm indent only for the first line of the first paragraph. Notes will be placed at the bottom of the page, in Times New Roman, justified, font size 9, with a 1 cm indent only for the first line of each note.

There will be a blank line in font size 12 between the last line of the preceding paragraph and the title of the following paragraph. Unlike intermediate paragraphs, paragraph titles such as Introduction, Conclusion, and Bibliographic References will not be numbered, while others will be numbered and will have a form such as: 2. Logic or randomness?

Quotations longer than 3 lines will be enclosed in low quotation marks, justified, in Times New Roman font size 10, separated from the body of the text by a blank line in font size 10, both above and below the quotation. Before or after the closing quotation marks, there will be an in-text citation following the American style to identify the cited text according to this basic model, which will be further detailed later: (Durkheim 1912 [1963], 51) = (Last name of the cited author Year of first publication of the text [Year of publication of the text actually consulted], page number from which the quotation comes in the text actually consulted).

The last paragraph will be the bibliography, titled: Bibliographic References, always in Times New Roman 12.

The **References** will be in Times New Roman 12, justified, with a hanging indent of 1 cm for each entry. Entries will be alphabetically ordered from A to Z and from least recent to most recent. The same author in the same year will be indicated in this format (both in the bibliography and in the text): Goffman (1963a), Goffman (1963b).

Please ensure correspondence between cited texts and references: only texts cited in the essay should be included in the bibliography, and vice versa, every text cited in the essay must be listed in the bibliography.

Sequence for bibliographic references:

Last name | First initial followed by a period | year of first publication in round brackets | title in italics | publishing house | place of publication | year of the edition actually consulted.

or

Last name | First initial followed by a period | year of publication in round brackets | title in italics | in | name of the journal in quotation marks | volume number | issue number in that year | pages.

Examples:

Anacardi P. (1861), *Storia della storia*, il Mulino, Bologna, 2011. Bassi

L. (a cura di) (2016), *Note sulla pragmatica*, Laterza, Roma-Bari.

Bianchi H. (2018), *Il totalitarismo*, in "Rivista di Studi Antichi", XXIII, 2: 31-48.

Bianchi H. (2019a), *L'autoritarismo*, in Verdi L., Grossi G. (a cura di), *Teorie politiche*, vol. I, Armando, Roma: 34-56.

Bianchi H, (2019b), *Il terrore*, in: www.studigaliziani.it/bianchi, consultato il 12.03.2020.

Authors, where available, must provide the DOI code for all articles listed in the bibliographic references.

They can obtain the DOI codes using the following link: http://www.medra.org/en/search.htm. Alternatively, they can search via Google.

Regarding Figures, Tables, etc., a progressive numbering will be indicated, in Times New Roman, italicized, font size 12, centered, above the figure or table: Figure 1, Table 1, etc.. If necessary, there will also be an explanatory title: Figure 1: dimensions of inequality. All images and tables will be saved in image format (e.g., .jpeg).

Authors are requested to submit, in a separate Word file from the article:
A. the **abstract** in the language in which the article is written (the abstract in English will already be included in the article under Title and Author's name), with a length between 600 and 1,100 characters including spaces,
B. **5 keywords** in English and in the language in which the article was written,
C. a **Bio-Bibliographical Note about the Author** in the language in which the article was written. Authors of accepted articles for publication will provide their affiliation, scientific interests, scientific activities, publications, contact details, in a maximum of ten lines in Times New Roman 12.

Section – Miscellaneous

Articles in this section - which in each issue hosts 2 original essays in the field of sociology - must not have been previously published or simultaneously submitted for publication elsewhere, and they will have a length ranging from 45,000 to 55,000 characters (including spaces, notes, and bibliography), extendable up to a maximum of 60,000 characters only following the indications received from anonymous referees, if necessary to meet their requests. Failure to comply fully with the editorial guidelines of the journal from the initial submission will result in immediate rejection of all proposed articles.

The Editorial Guidelines for the "Miscellaneous" section are identical to those of the "Monographic" section, to which reference is made.

Section - Reviews, Critical Notes, Reviews, Interviews

In general terms, the Editorial Guidelines for the "Reviews, Critical Notes, Reviews, Interviews" section follow those of the "Monographic" section, but the dimensions change:

Book reviews (min. 5,000 characters - max. 7,000 characters), critical notes/reviews of multiple books (min. 15,000 characters - max. 30,000 characters), interviews (min. 10,000 characters - max. 12,000 characters). The number of characters includes spaces and any notes and bibliographic references.

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It is also reminded that before publication, each author must complete, sign, and send the Release Form available on the journal's platform: http://ojs.edizionialtravista.com/sociologie

For any doubts or clarifications, you can contact the editorial staff of the journal Sociologie at: redazione.sociologie@gmail.com